

Minutes of the Borough Council Zelienople, PA

6/30/2025

7:00 PM

Council-Regular

MasterID: 797

The June 30, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for off-site participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Gregg Semel, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, Mary Hess, and Mayor Thomas Oliverio.

Borough Manager Andrew Spencer, Public Works Director Chad Garland, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chief Miller

VISITORS:

Robert and Mikayla Placke
Karen Lyle
Ryan Reep

PUBLIC COMMENT:

Trivia question by Council President: What year was 300 South Main Street Built? 1847

Mayor Oliverio administered the oath of office to the new Borough Police Officer Taylor Placke

Chief Miller noted that ZABA will be helping with the Thursday Open Air Market garbage pickup prior to the 4th of July holiday. The Chief also updated Council that the Borough will continue to help the resident on Clay Street with her parking situation.

Ryan Reep presented idea on use for the old water plant building as a fishery/aqua-culture.

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CONSENT AGENDA:

A motion was made by Mr. Schoppe, seconded by Mr. Spencer Mathew, to approve:

- Minutes of June 9, 2025 Council Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.

Motion carried 7-0.

OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Mathew, seconded by Mrs. Hess, to accept the "bills to be paid report" for June 30, 2025 totaling \$634,125.93.


Motion carried 7-0.

CONSIDER ADOPTION OF RESOLUTION #544-25 – INCREASE FOR ELECTRIC CAPACITY COSTS

Mr. Mathew made a motion, seconded by Mr. Fritch to enact Resolution #544-25, a Resolution to increase the electric rates by 3%, effective with the July 2025 billing.

Ordinance #804-10 was enacted in 2010 to allow for the enactment of electric rate increases from time to time, as deemed necessary by Council, by a Resolution of Council. Per the adopted 2025 budget presumptions, Resolution #544-25 has been prepared to increase the electric rates by 3% with the increase in the Borough capacity costs in its wholesale electric costs. This increase is designed to help offset the capacity costs associated with the PJM capacity cost increase that the Borough will incur in its cost to purchase power, which could be upwards of 10%. The Borough have chosen to absorb some of those costs for now, keeping tight to the budget as best as possible.

A full and true copy of Resolution #544-25 can be found in the Resolution Book.


Borough Manager

Motion carried 7-0.

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CONSIDER APPOINTMENT OF MEMBERS FOR THE HISTORIC DISTRICT ADVISORY BOARD

Mr. Spencer Mathew made a motion, seconded by Mrs. Hess to appoint Dan Fritch, Randy Hart, Tom Nesbit, Eric Rice, and Ray Roccon as members of the Historic District Advisory Board.

This is a five (5) member board consisting of historically inclined individuals appointed by Borough Council with the purpose of preserving the historic character of the neighborhood; promote continued occupancy by residents living in the Historic District; conserve the stock of residential property within the Borough of Zelienople; and maintain and foster community pride. Five of the members designated hereinbelow shall be voting members. There shall be an additional position of a designated ex officio which the Borough Zoning and Code Enforcement Officer will serve.

Dan Fritch- 1-year term (Borough Resident)

Randy Hart: 2-year term (Borough Resident)

Tom Nesbit- 3-year term (Borough Resident)

Eric Rice- 4-year term (Borough Resident)

Ray Roccon- 4-year term (Property/Business Owner located in Borough)

Jason Sarver – Designated Ex Officio

Motion carried 7-0.

CONSIDERATION FOR EMERGENCY WATERLINE REPAIR- PEACH STREET PROJECT

A motion was made by Mr. Fritch, seconded by Mrs. Hess to approve the Emergency Waterline Repair on Peach Street.

The Peach Street Waterline has been repaired seven times, and the pipe and the soil conditions there have presented problems over the years. With the construction of the new house at the corner, this line has placed additional stresses on it. Peach Street is also on the paving schedule this year due to a stormwater issue in that area, and the street is being reprofiled in an attempt to prevent the stormwater issue that currently exists. The waterline should be replaced prior to paving. The Borough will purchase the materials and assist the contractor doing the digging as much as possible. Four quotes were requested, and three either declined or didn't have time for a while in their schedules.

Motion carried 7-0.

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CONSIDERATION FOR ESTIMATE NO. 14 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION ECONOMIC DEVELOPMENT PHASE 2 – ECMS PROJECT

A motion was made by Mr. Spencer Mathew, seconded by Mr. Foyle to approve M and B Services LLC ECMS Estimate No. 14 in the amount of \$163,363.38 for the Zelienople Borough Revitalization/Economic Development Phase 2 – ECMS Project.

The work has been completed. The pay request has been submitted to PennDOT and the remaining unfunded balance of the estimate will be requested from the DCED grant once paid by the Borough.

Motion carried 7-0.

OTHER BUSINESS:

None

COUNCIL REQUEST FOR INFORMATION

The council did not review the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 6/24/2025 which includes any discussion and removal/ addition of items from the previous month.

REPORTS

Committees Reports:

Mr. Semel

- Noted meeting to be scheduled on 4 corners park design soon and discussion with the Borough Engineer on the project relating to the monuments.
- Human Resources: no report
- Building & Finance: no report
- Police Matters: no report

Mr. Mathew

- Utilities: no report.
- Police Matters: no report
- Fire Dept. Liaison: noted COG meeting moved to Jackson Township
- Shared Services Committee: no report

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Mr. Foyle

- Public Safety/Steer/Sidewalk/Storm water: no report
- Library: noted Library has undergone remodeling; invited all to stop in and see
- Pension Committee: no report
- Building & Finance: no report

Mr. Schoppe

- Parks & Recreation: noted the July 4th parade interest is very strong this year; also noted the park committee meeting on Tuesday
- Utilities: no report

Mr. Mathew

- Building & Finance: no report
- IT: no report
- Police Matters: noted discussion on speed bumps on certain side streets
- EMS Study: attended meetings for the study; it's slowly progressing

Mr. Fritch

- Community Revit. Committee: noted Rotary plans to purchase some banners for Main Street; hopes other organizations will also purchase banners
- IT: no report
- Public Safety/Steet/Sidewalk/Storm water: noted he appreciated coordinating with the police department on the parade

Mrs. Hess:

- Community Revit. Committee: Planning is progressing on the 4 Corner Parks design
- Human Resources: no report
- Southwest Butler County Stormwater Authority: no report

Mayor :

- Airport Authority – noted successful bed race in 2025; great public relations and everyone had fun

Manager: noted public works will be doing repairs to stormwater facilities on Evans Road, Perry Way prior to paving, and that the Borough will use Highway Aid monies for the project

Solicitor: no report

Engineer: no report

Police Chief: no report

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Public Works Director: new employee in the street department started last week

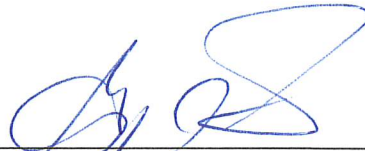
Parks Manager: no report

Being no further business, President Semel closed the meeting at 7:24 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Gregg A. Semel
Council President

Approved by me on this 14th day of July 2025.



Thomas M. Oliverio
Mayor